

APPLICATION FOR APPROVAL OF CONTINUING PROFESSIONAL DEVELOPMENT (CPD) ACTIVITIES

Please complete and submit this application to a profession specific Accreditor.

NOTE: The programme for the activity and the presenter's CV must be submitted with this application preceding the activity. No retrospective approval is acceptable.

Name of Providing Organisation/Provider (Including Registration Number)		
Postal Address of providing Organisation/Provider		
Target Audience (e.g., Medical Practitioners, Occupational Therapy)		
Contact Person (For Organisation/Provider)		
Telephone Number (For Organisation/Provider)		
Fax Number (For Organisation/Provider)		
E-mail Address (For Organisation/Provider)		
CPD Activity Title		
The potential of the activity to enhance professional performance (Required for reporting to HPCSA)		
Date(s) of Activity/Programme		
Venue (Full address) of activity (If Applicable)		
Level of proposed CPD Activity		
Registration fee involved for participants		
Duration of the learning activity (hours)		
Suggested CEU's (General)	Level 1	
Suggested CEU's in Medical Ethics, Human Rights and Legal Issues pertaining to health sciences	Level 1	
Suggested number of CEU's (Indicate Maximum CEUs in each Level)	Level 1	

Specify intended method of evaluation (e.g., questionnaire	
Specify the intended mechanism for monitoring attendance (per hour or per session) for the duration of the activity	
Have you applied to another accreditor to have this activity approved? If yes, to whom and what was the outcome? Provide reason if the application was not approved.	

Organisations/Providers:

With the submission of this application, I

- a. Submit my advertisement;
- b. Declare that the activity would not be advertised without prior approval of the accreditor;
- c. Undertake to monitor the attendance for the duration of the activity;
- d. Evaluate the presentations as specified and to inform the accreditors accordingly;
- e. Recognize the authority of the professional board/accreditors to cancel the accreditation in the event of non-compliance with the criteria;
- f. Declare that there is no conflict of interest.

Signature: _____ **Date:** _____

Designation: _____

FOR THE OFFICIAL USE OF THE ACCREDITOR

This is to certify that(name of Accreditor) -

has agreed to the proposed CPD CEUs as follows:

Level 1/2	Ethics/Human Rights/Legal Matters

Specify ethical/human rights/health law relating to health sciences

TOTAL:

Specify the reasons why the learning activity has not been accredited:

.....

SIGNATURE ON BEHALF OF DESIGNATED CPD ACCREDITOR

DATE: _____

NAME AND DESIGNATION:	
------------------------------	--